

## 2024 Terre Foods Blueberry Fest Volunteer INFO

**EVENT LOCATION:** Collett Park, North Shelter - mostly in it or near it with trees providing additional shelter [see photo on Google Form]. Some volunteers will transfer blueberries from the boxes to the individual quart containers in a nearby location.

**VOLUNTEER PARKING OPTIONS:** inside the park or on the streets surrounding the park [N. 9th St. is closest; also Barbour Ave.]

### EXAMPLES OF NUMBERS OF VOLUNTEERS NEEDED PER TIME SLOT:

- 4 SLOTS EACH TIME: Serving line
- 2 SLOTS: Ticket sales
- 2 SLOTS: Blueberry sales [quart/10-lb box]
- 3 SLOTS: Kitchen

### FORM LINK

<https://forms.gle/2oZYe821vrWrs5Zi7>

This link is ONLY for volunteering for the Blueberry Festival.

[For the general volunteer-interest form, [go here.](#)]

Families: please fill out 1 form for each person.

Check just one box or multiple boxes.

### FINAL SCHEDULE:

A final schedule will be sent out the week before the event and we'll ask you to confirm.

**\$\$ TALLIES:** for tax/reporting purposes, ticket sales for food and sales of fresh blueberries and merchandise all need to be documented separately. Any station requiring documentation will be supplied with a tallying sheet. Ticket sales will also try to count actual number of customers.

### **9am – 11 am SET UP KITCHEN – WORK IN KITCHEN - PAVILION**

Sort berries, make compote, make quart containers – This will be first time using the Pavilion kitchen so be flexible.

### **9-11am SET UP COLLETT PARK NORTH SHELTER**

Set-up may include sweeping North Shelter, checking on cleanliness of picnic tables, maybe set-up of some smaller tent cover, etc.

## **SERVERS**

Take food tickets. Dish up blueberries/compote/ice cream combos.

Servers will be provided with a Terre Foods apron to wear during their time. OR: You can buy one for \$20 upon arrival.

## **TICKET SALES AND CUSTOMER SERVICE**

Prices same as 2023. Cash, card. Checks [Members only]. People buy the tickets and then present to the serving line.

We sell:

- \$3.00 - ice cream [or non-dairy as supplies last]
- \$4.00 – cup of fresh blueberries [no ice cream]
- \$6.00 - ice cream and any combo of fresh blueberries, compote or both

Volunteers will need to keep a tally of each kind of sale for financial purposes.

## **BLUEBERRY SALES**

Prices same as 2023. Cash, card. Checks ok if Members:

>Quarts @ \$10

>10-pound boxes [\$45 members; \$55 non-members].

Volunteers will need to keep a tally of each kind of sale for financial purposes.

## **MEMBERSHIP INFO/SALES AND MERCHANDISE SALES [APRONS AND PINS]**

Pass out informational brochures; take one-time membership fees of \$200. Answer questions about store renovation progress or get names/email addresses so we can follow-up.

Note: New Members paying during Blueberry Sale get a FREE QUART of Blueberries

MERCHANDISE: Volunteers will need to keep a tally of each kind of sale for financial purposes.

## **RUNNER/FLOATER**

Tasks include: deliver ice cream and berries from kitchen to serving line, pick up more ice and ice cream as needed, help customers carry berries to car, etc.

## **6-8pm [or until finished] TEAR DOWN AND CLEAN UP: PAVILION AREA; KITCHEN**

Clean up kitchen. Clean up Pavilion and area. Tear down tables/move picnic tables. Move supplies into cars, etc.

If you have any questions, email them to [info@terrefoods.com](mailto:info@terrefoods.com).